

ACTIONS FROM THE MEETING HELD ON 18.09.12			
Action	Description	Status and last updated	Contact Officer
ACTION 1	A note be added to the Statement of Accounts with respect to the Landsbanki investment impairment, and a factual amendment be made with regard to the number of Sevenoaks District Council Members listed as members of the Sevenoaks Town Council and trustees of the Sevenoaks Community Arts Centre Limited.	Note 4 of the Explanatory Foreword (Re Landsbanki), and Note 30 (Related Party Transactions) were amended. The revised Statement of Accounts has been published on paper and on the Councils website	H Martin
ACTION 2	Officers to investigate what affects timescales for the transfer of deeds and report back.	Section 106 Agreements because of their statutory time limitations are given precedents over other matters. Legal generally have a heavy workload and have to prioritise the matters accordingly. Legal endeavour to give specific priority to individual matters wherever they can.	Legal
ACTION 3	That the Group Manager – Financial Services provide details of the proportion of staff who received an incremental pay rise last year.	Email Response sent 24.09.12: 52% of staff received an incremental pay increase on 1 April 2012. Members will recall that there has not been a pay award within the national scheme for the last three years and that changes to staff terms and conditions were agreed at Council on 18 October 2011. These	A Rowbotham

		changes were made to achieve the savings item relating to staff terms and conditions in the 10-year budget and included a reduction in the number of spinal points in each pay band which will result in fewer staff receiving incremental pay increases in future years	
ACTION 4	That the Director of Corporate Resources, Deputy Chief Executive work with the Portfolio Holder for Finance and Value for Money to consider a contingency plan if the Council's council tax did not increase in line with the assumption in the 10-year budget.	Scenario and sensitivity analysis has already been undertaken and further work is planned once more information has become available from the Government.	Director of Corporate Resources, Deputy Chief Executive / Portfolio Holder for Finance and Value for Money